

Vaccination drive timeline

Date: July 23, 2026

Timeline

07:00 – 07:45 Site Arrival and Venue Setup

Logistics team arrives to arrange tables, privacy screens, direction signage, and sanitize all stations. Power hookups for medical refrigeration units are established.

Location: Community Center Main Hall

07:45 – 08:15 Medical Supplies Delivery and Cold Chain Check

Vaccines and medical consumables arrive on site. Nurses verify temperature logs and store doses in monitored refrigeration units.

Location: Supply Storage Room

08:15 – 08:40 Staff and Volunteer Briefing

Lead healthcare coordinator reviews roles, emergency protocols, and station assignments with all volunteers and nurses. Communication radios and badges are distributed.

Location: Main Auditorium Stage

08:40 – 09:00 System Walkthrough and Final Dry Run

Staff test the digital check-in software and run a quick simulation of patient flow. Final verification of consent forms and emergency medical kits is completed.

Location: Vaccination Checkpoints

09:00 – 10:30 Public Doors Open: Patient Registration

Doors open to the public for identity verification and appointment check-ins. Queue managers assist incoming patients with physical or digital queue tickets.

Location: Entrance Lobby

10:30 – 10:45 Morning Medical Team Coffee Break

Rotational break for primary intake personnel to ensure continuous desk coverage while allowing staff to recharge. Refreshments and coffee are provided.

Location: Staff Breakroom

10:45 – 12:30 Health Screening, Consent, and Primary Inoculations

Patients complete medical history screenings and sign consent forms before moving to active stations. Trained clinical staff administer vaccines and record lot numbers.

Location: Inoculation Bays 1-6

12:30 – 13:30 Catered Lunch and Midday Shift Handover

Medical and administrative teams rotate through a catered lunch while secondary staff maintain baseline operations. Inventory logs are updated during shift handoff.

Location: Multi-Purpose Room

13:30 – 15:30 Afternoon Inoculation and Observation Phase

High-volume afternoon vaccination block continues across all active stations. Patients spend fifteen minutes in the monitoring zone post-shot to ensure no adverse reactions.

Location: Main Clinic Floor and Observation Area

15:30 – 16:00 Final Patient Monitoring and Queue Wrap-Up

The final group of registered patients completes their mandatory observation period. On-site paramedics monitor for late reactions and clear patients for departure.

Location: Recovery Lounge

16:00 – 16:30 Medical Inventory and Biohazard Disposal

Unused vaccine vials are accounted for and returned to cold storage transport. Medical waste and sharps containers are safely sealed for biohazard collection.

Location: Hazardous Waste Station

16:30 – 17:00 Team Debrief and Site Teardown

Staff gather to compile final count metrics and share operational feedback. Volunteer teams disassemble tables, screens, and signage before returning the venue.

Location: Community Center Main Hall