

School play timeline

Date: July 23, 2026

Timeline

08:00 – 08:30 Cast and Crew Call Time

All actors, stage managers, and technical crew arrive at the theater to check in and review the day's schedule. Attendance is taken before breaking into team assignments.

Location: School Auditorium Backstage

08:30 – 09:30 Set and Prop Setup

The stage crew unpacks set pieces, inspects props, and arranges the stage furniture for the first scene. Final safety checks on hanging riggings are completed.

Location: Main Stage

09:30 – 11:00 Technical Check and Cue Run

The tech crew tests all lighting cues, body microphones, and sound effects across every scene. Operators ensure seamless transitions between stage managers and booth leads.

Location: Control Booth & Stage

11:00 – 13:00 Full Costume Dress Rehearsal

The entire cast performs a uninterrupted full-run of the play with full costumes and makeup. The director takes detailed notes to address before doors open.

Location: Main Stage

13:00 – 14:00 Cast and Crew Catered Lunch

Everyone takes a mandatory rest break to eat lunch and relax before the evening show. Water and healthy snacks are provided for energy.

Location: School Cafeteria

14:00 – 15:30 Hair, Makeup, and Final Touch-ups

Performers report to hair and makeup stations to prepare for the live audience. Microphones are fitted and audio checks are run individually.

Location: Dressing Rooms

15:30 – 16:00 Box Office and House Opening

Ticket sales begin in the lobby and usher staff open auditorium doors to seat incoming audience members. Background music plays as attendees arrive.

Location: Auditorium Lobby

16:00 – 18:00 Live Play Performance

The main play takes place featuring live student acting, light cues, sound design, and scene transitions. A short intermission occurs midway through the show.

Location: Main Stage

18:00 – 18:15 Curtain Call and Closing Remarks

The cast returns to the stage for final bows and recognition of the crew. The drama director gives brief remarks thanking families and school administration.

Location: Main Stage

18:15 – 18:45 Cast and Crew Photo Session

Group photos of the cast, stage crew, and director are taken on stage. Friends and family are invited to take commemorative photos as well.

Location: Main Stage

18:45 – 19:30 Post-Show Cast Reception

Cast and crew gather backstage for brief celebrations and light refreshments. Team members congratulate one another on a successful production.

Location: Green Room

19:30 – 21:00 Stage Strike and Clean Up

The entire crew dismantles set pieces, stores costumes, packages rented equipment, and cleans the stage. Everything is packed away to return the stage to its standard setup.

Location: Main Stage and Backstage