

CEO town hall meeting

July 20, 2026

8:30 AM – 9:00 AM Registration and Coffee

Main Lobby

Employees arrive at the venue to sign in and enjoy light refreshments before the session starts. This provides a casual environment for colleagues to connect.

9:00 AM – 9:15 AM Welcome Address

Grand Auditorium

The event moderator opens the town hall and sets the agenda for the day. Brief opening remarks are provided to welcome all attendees.

9:15 AM – 10:00 AM CEO Key Address

Grand Auditorium

The CEO presents the company's performance metrics and the strategic vision for the upcoming fiscal year. This session highlights key growth areas and corporate goals.

10:00 AM – 10:45 AM Open Q&A Session

Grand Auditorium

The leadership team answers questions submitted by employees regarding company policy and future projects. This interactive segment encourages transparency.

10:45 AM – 11:00 AM Morning Break

Grand Auditorium Foyer

A short intermission allows participants to stretch and prepare for the breakout team sessions. Refreshments remain available at the back of the hall.

11:00 AM – 12:00 PM Team Feedback Workshop

Conference Rooms A-D

Departments split into small groups to discuss operational challenges and provide direct feedback to management. Each group will summarize their findings.

12:00 PM – 12:30 PM Workshop Summary Presentation

Grand Auditorium

Representatives from each breakout group present their feedback to the entire assembly. The CEO acknowledges the suggestions and commits to follow-up actions.

12:30 PM – 12:45 PM Closing Remarks

Grand Auditorium

The CEO delivers final thoughts and thanks the staff for their contributions and engagement. The town hall is officially adjourned.

12:45 PM – 1:45 PM Networking Lunch

Dining Hall

A catered lunch is served to allow for further informal discussion and team bonding. This marks the

conclusion of the formal event proceedings.